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Principal: Mrs C Stanyer

12th October 2020

Dear parents/carers,

As an academy, we are constantly reviewing how our teachers can provide the best learning experiences for your child and we are writing to advise you about Live Lessons should they become a part of our Remote Learning offer. We are also asking for your permission for your child to participate in Live Lessons should this be necessary.

Live lessons- What are they and how will they happen?

Live Lessons on Google Classroom will provide many additional opportunities to complement homework and independent learning. If we are advised that it is necessary for students to be educated remotely, lessons will be streamed to your child via Google Meet and delivered by your child's usual teachers in line with their timetable. Teachers will facilitate learning discussions using live video/audio and/ or power point. Students will not be visible to staff during the live lessons and all lessons will be recorded as they happen. The lesson will then be uploaded to your child's specific class on Google Classroom in case they would like to see it again.

We intend the lessons to provide the following opportunities for students:

- To see and hear their teacher
- To take part in some live discussion and question and answer sessions
- To check on learning that has been done and address any misconceptions
- To be able to listen to peers and participate in some collaborative learning
- To ask specific questions about the learning they have been set on Google Classroom
- To have new learning and content shared and delivered by subject teachers

Staying safe during live lessons and behaving respectfully

It is incredibly important that we ensure students are safeguarded when they are on line so we will be advising students who participate in the live lessons to follow some simple rules. We will be directing students to abide by the following points and would appreciate you sharing these with your child:

- Keep your camera disabled so you are not visible to your teacher
- Do not record lessons or share them. The teacher will do this and put them in your class area to access if you wish
- Disable your mic until the teachers ask you to speak. (This is so your noise does not stop others from hearing what is being said)
- Please raise your hand (if it has that function) when you want to speak and the teacher will invite you to speak at the appropriate time in the lesson.

Ormiston Meridian Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.



- Use proper English when writing comments or typing questions. Avoid slang and any bad language. Remember this is a lesson and normal expectations apply
- Do not comment on other peoples comments in a negative way either in text or verbally

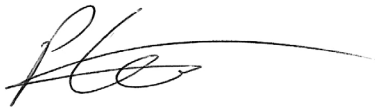
Mr Hampton will be sharing a short video on Google Classroom to advise students on the technical side of accessing live lessons should this become necessary. It would be useful if your child watched this video as it also includes the expectations for the lessons.

We can only invite your child to participate in live lessons if we have your consent.

We will be sending a text requesting permission and kindly ask that you respond with a YES if you are happy for them to get involved. If we do not have a YES response by **Friday Nov 6 2020** we will be unable to include your child in any live lessons.

If you need some more help or information about live lessons, please contact us on **01782 377100** or via **staff emails below**.

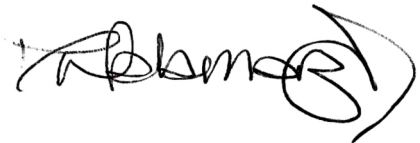
Yours faithfully,



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