

# Admissions Policy 2019/20

## Ormiston Meridian Academy

Ormiston Academies Trust

Revision level	Revision date	Description of changes	
Prepared: ..... <i>Signature</i>		Approved: ..... <i>Signature</i>	Released: ..... <i>Signature</i>

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Ormiston Academies Trust

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### Policy Version Control

Policy type	Statutory
Policy prepared by (name and department)	G Davies, A Berrisford, G Jones
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Situated on the southern outskirts of the City of Stoke-on-Trent, the academy provides a comprehensive education for boys and girls between the ages of 11 and 16. Ormiston Meridian Academy (OMA) aim to fulfil individual potential through providing high quality teaching, rich opportunities for learning and encouragement and support for each student.

OMA, part of the Ormiston Academies Trust, which is its own Admissions authority. Stoke-on-Trent City Council will pass details of preferences to OMA's Governing Body and, having considered all such preferences, the Governing Body will provide to the Council a list of children in descending priority order with rankings based on the criteria listed below. For 2019 our PAN (Published Admission Number) is 180 for each year group.

Schools and academies must first admit children with an Education, Health Care Plan or Statement that names the school. This may reduce the number of places available to other children.

If the number of applications for admission exceed the academy's planned admission number, then the following order of priority will be used to allocate the available places.

- a) Children who are in the care of a local authority (looked after children) or provided with accommodation by them (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
- b) Children of returning service personnel.

Children who (at the time of application) have an elder brother or sister in attendance at the academy and who will still be attending at the proposed admission date. Definition of older brothers or sisters: siblings (brothers or sisters) are considered to be those children who live at the same address and either:

- Have one or both natural parents in common or
- Are related by a parent's marriage or related by parents living as partners at this address or
- Are adopted or fostered by a common parent.

Children not adopted or fostered or related by a parent's marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings. We do not include cousins within our definition of siblings.

If a child lives with parents with shared responsibilities, each for part of the week, the 'home address' will be the one at which the child is resident for the greatest part of the academy week. Where this is equally shared, the home address will be the one used when applying for child benefit.

- c) Children who have elected to pursue their primary education in one of the local feeder primary schools – main feeder schools are Sandon Primary and Crescent Primary.
  
- d) Other applicants are arranged in order of priority according to how near their home addresses are to the academy. This will be measured by the shortest straight line distance from the applicant's home, to the main entrance gate of the school using Geographical Information System. This determines co-ordinates of the applicant's home address point and the school entrance gate using the Local Land Property Gazetteer (LLPG) and Ordnance Survey Address Point data.

### **Process for Applications for Year 7 New Intake September 2019**

The closing date for applications this year is 31st October 2018; a spreadsheet showing applicants who have placed Ormiston Meridian Academy as a preference will be sent from the Council to school in November 2018. Having considered all the preferences for the academy, the Governing Body will rank all the applications and provide to the Council a list of children in each of the categories as defined above. [Those children who have an Education, Health and Care Plan (EHCP) or Statement of Special Educational Need and have requested Ormiston Meridian Academy will be placed at the top of the list]. The Council must receive this list by the end of December 2018.

All applications are considered against the academy's criteria, with no priority awarded for early applications. Stoke-on-Trent City Council will administer a co-ordinated scheme and applications should be made directly to the Council on the Stoke-on-Trent Council's form.

Where applicants are unsuccessful in securing a place at their preference school, an appeal against the decision can be made to an independent panel set up with Stoke on Trent City Council.

### **Process for In-Year Applications**

Where applications for places are made outside of the normal admissions round, these should be made directly to the academy. Admissions for all year groups will be dealt with in accordance with the criteria within this policy.

Transfer requests within Stoke on Trent require that the transfer form is signed by a senior member of leadership at the applicant's present school.

When a family with more than one child applies for in-year admission to the school and there is space in one year group and not in the other year group(s), the school will endeavor to admit all siblings regardless of whether the PAN has been reached for the individual year groups concerned.

Any applicant refused admission has the right to an appeal with an independent appeal panel.

### **Waiting List**

New Intake 2019 – Year 7

In the case of oversubscription, applicants will be placed on a waiting list. The waiting list will be maintained until the end of the academic year. A position on the waiting list is not fixed due to the ranking criteria, applicants can move up and down this list. Inclusion on the list does not guarantee the ultimate provision of a place at this academy.

### **In-Year Applications**

Any unsuccessful applications will be added to the waiting list. This list will remain in place until the end of the academic year, when it will then be closed. Due to the ranking order of the admissions policy, please note that children on the waiting list can move up and down this list and there is no guarantee of a place.